

# Key Fact Document (KFD)

## Factoring

### Commercial Credit & Finance PLC



Version 1.2

Key Features & Benefits	Nature of the Product and Applicable Legal Provisions	Interest Rates & Other Charges	Procedure to be Followed to Obtain the Facility	Main terms & Conditions
<ul style="list-style-type: none"> <li>-Preferable for corporate clients</li> <li>-Customer can accommodate large number of debtors as working capital capacity is improved.</li> <li>-Postdated cheques are accepted</li> <li>-Advance the cash inflow to the customer</li> <li>-Get better discounts from suppliers</li> <li>-Pay lenders on time</li> <li>-Pay other payments on time and avoid disputes</li> <li>-Improve sales</li> </ul>	<p>-This product offers facility to finance working capital requirements of businesses.</p> <ul style="list-style-type: none"> <li>- Short term advances can be taken as factoring, invoice discounting, client cheque discounting</li> <li>-Customer get the discounted amount from the invoice or cheque at the time of facility granting.</li> <li>- Full payment will be made after deducting the applicable interest and charges at the invoice settlement.</li> <li>-Collections are handled by CCFP or client as per the agreement.</li> </ul> <p>The legal framework consists of the</p> <ul style="list-style-type: none"> <li>-Contract Law</li> </ul> <p>Any other laws which refers to this product or any other laws which will be introduced from time to time.</p>	<p><b>Interest rates</b></p> <p>Interest rates will be decided by the management from time to time and published in the website. Refer the Interest rate annexure.</p> <p><b>Other Charges</b></p> <p>Rs. 5,000 of Document Charge 0.5% of service charge based on utilized amount will be charged and charges and fees applicable for the facility will be reviewed by the management from time to time.</p> <p><b>Penalty interest</b></p> <p>Current applicable penal rate is 10% per annum.</p>	<ul style="list-style-type: none"> <li>- Customers can visit nearest branch and discuss their requirements, However, facility will be processed from the city office of the company.</li> <li>- Facility will be approved based on the credit evaluation, analysis of bank statements for last 6 months (Cheque deposits and returned trend) and analysis of last 6 month's sales and 3 year's financial statements.</li> <li>-Industry references will be considered.</li> <li>- Following documents should be furnished by the customer.</li> </ul> <p><b>Required Documents</b></p> <ul style="list-style-type: none"> <li>- Duly filled facility application</li> <li>-Details of the business operation and company profile.</li> <li>- Certified copy of business registration</li> <li>- Certified copy of Form 1</li> <li>- Articles of Association</li> <li>- Audited Financial Statements (Last3 years)</li> <li>- Bank Statements (Last 6 months)</li> <li>- Last 6 month's sales by debtors</li> <li>-List of dated cheques in hand</li> <li>-Age analysis of debtors for the last 6 months</li> </ul>	<ul style="list-style-type: none"> <li>- Sri Lankan citizens over 18 years of age and below 65 years based on their sole proprietorship, partnership and Companies registered under the companies Act,</li> <li>- 70% to 90% from the invoice value will be advanced to the client and the balance will be given once the full payment is made by the debtor.</li> <li>- CCFP will evaluate and decide the debtors who will be financed under the facility</li> <li>- Individual limits will be given to the debtors based on their credibility of the credit approval</li> <li>- Minimum of 2 guarantors are required and one guarantor can be a partner/director or family member of the main customer.</li> <li>- CRIB should be acceptable to the company.</li> <li>- Payments should be done on due dates of the invoice</li> <li>- If payment is not done on the due date penal interest will be charged</li> </ul>

## Complaint Handling Procedure

We value your feedback and encourage you to share any concerns if our services don't meet your expectations. If our response doesn't, you can seek a review or intervention from the Financial Ombudsman Service.

- Customers can lodge complaints with regard to our products or services using following methods
- Contacting the relevant Location Head
- Contacting our hotline : +94 112 000 000
- Emailing or Via Corporate website and web chat : [ccl@cclk.lk](mailto:ccl@cclk.lk) or <https://www.cclk.lk>
- WhatsApp to call center manager to telephone number: +94 076517136294
- Write to: Head Office - No. 106, Yatinuwara Veediya , Kandy  
Corporate Office - No 165, Kynsey Road Colombo 08.
- Financial Ombudsmen: 143A, Vajira Road, Colombo 05. +94 11 2 595 624
- Compliant Handling Policy is available on the Corporate Website for customers to refer to for further information

**Last Reviewed on October 18th 2024**